

**MINUTES OF THE  
BUILDING CLOSURE ADVISORY COMMITTEE MEETING  
ESSEXVILLE-HAMPTON PUBLIC SCHOOLS**

**FEBRUARY 23, 2010** A meeting of the Essexville-Hampton Building Closure Advisory Committee was held on Tuesday, February 23, 2010, in the Garber High School Library, 213 Pine Street, Essexville, Michigan.

**MEMBERS PRESENT** Doug Trombley, Tom Trombley, Jim Glasgow, Barry Kenniston, Ruthann Dostal, Charlie Rochow, Erica Day, Ken Piotrowski, Chuck Burrows, Tom Piggott.

**MEMBERS ABSENT** Dave Lovely, Ann Hebert

**ALSO PRESENT** Michelle Ouellette, Bridget Meyer, Paul Sansburn, Bonnie Middleton, Sarah Knapp, Annette Beuthin, Jan Stefaniak, Andrew Dodson, Mike Leppek.

**CALL TO ORDER** The meeting was called to order at 4:04 p.m. by Doug Trombley, committee chairperson.

**WELCOME** Doug Trombley welcomed the committee and members of the audience.

**COMMITTEE PURPOSE** Mr. Trombley reviewed the committee's purpose and expectations. The purpose of the committee is to examine the possible closure of an elementary building. The intent is to make a recommendation to the Board of Education at its regular meeting on Monday, April 12, 2010.

This committee is not a budget committee and will not be examining general budget reductions. Suggestions or comments regarding budget reductions should be directed to the superintendent for consideration.

**MEETING GOALS** To review the seven presented scenarios, discuss and refine information for each scenario, to eliminate the least viable scenarios, establish the information necessary for decision-making, and to discuss needs and goals for the next meeting.

**MEETING DATES** The next meeting will be held Tuesday, March 2, 2010, at 4:00 p.m. in the Garber library.

**BUILDING TOUR INFORMATION** Mr. Trombley asked committee members if there were any questions after completing the tours of the buildings. Committee members were provided with a copy of the scores and notes for each of the buildings. Jim Glasgow asked if any of the capital improvements listed for each of the elementary buildings could be removed from the list if not necessary at this time. Tom Trombley went through the list of each building, indicating which items may be removed. He also estimated the change in the costs associated with each item.

**COMMUNITY INPUT** There has been no community input through the website, email or phone. The committee members were asked to share any input they have received. None was shared.

SCENARIO  
INFORMATION

The seven scenarios were reviewed and discussed, including notes and costs. Questions were asked and comments were made regarding each one. Both positive and negative attributes were discussed for each one.

CONSENSUS ON  
ELIMINATION OF  
SCENARIOS

Mr. Trombley explained the process to be used for reaching consensus on each scenario to eliminate. Mr. Trombley went through each scenario asking the committee if that scenario should be eliminated from the list of options. Committee members were asked to comment and support their decision if necessary. Through this process, scenarios 2, 5 and 6 were eliminated. The committee again discussed the attributes of the remaining scenarios. Concerns were raised regarding moving fifth grade to Cramer. The suggestion to split the fifth grade sections between Cramer and another building was discussed further. Other options were mentioned, including having a K, 1, 2 building and a 3, 4, 5 building, with community education programs in a third building.

INFORMATION  
REQUESTS AND  
GOALS FOR NEXT  
MEETING

Mr. Trombley asked the committee if they had any requests for information for the next meeting. During the meeting, Mr. Piotrowski read a text message he received with a scenario that included moving administration to another building and closing the administration building. The question was again brought up regarding the placement of lockers at Cramer for 5<sup>th</sup> grade. Both will be investigated and reported to the committee. In preparation for the next meeting, Mr. Trombley requested that committee members review the remaining scenarios as well as the options discussed during the meeting. He then requested that each committee member select or prepare two, at the most three, scenarios to present at the next meeting.

PUBLIC  
PARTICIPATION

A period for public participation will be permitted at every meeting, with rules for participation distributed.

Public participation guidelines are as follows:

1. Participants will be recognized by the chairperson and will be requested to state their name and address prior to their comments or questions.
2. Each statement made by a participant shall be limited to three (3) minutes duration.
3. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
4. Participants shall direct all comments to the committee and not to staff or other participants.
5. All statements shall be directed to the chairperson; no person may address or question committee members individually.

Annette Beuthin, district literacy specialist, read a prepared statement to the committee. She voiced her concern regarding class sizes at the lower elementary level if space is limited. She invited committee members to spend a full day in a primary classroom.

ADJOURN

Mr. Trombley adjourned the meeting at 5:50 p.m.

Respectfully submitted,

Doug Trombley  
Assistant Superintendent