

Information regarding changes to our email system

We have recently made several changes to our email system. They include the following:

- We are now using Google for our email provider. All email addresses will still end in e-hps.net. Email can be accessed by going to www.e-hps.net and clicking on Essexville Email. At the following screen, type your username (do not include @e-hps.net) and password.
- Format of email address has been modified to include the entire last name instead of the first 6 characters. If your last name is longer than 6 characters, you will now have a new email address that includes your entire last name.

For example, if you are a student, the format of the email address is as follows: [2 digit graduation year][last name][first initial of first name]@e-hps.net. If the student's name is John Madison and he graduates in 2011, his email address would be 11madisonj@e-hps.net. Under the old format, his email address would have been 11madisoj@e-hps.net.

- Passwords – Google requires a minimum password length of 6 characters/numbers. Since student account passwords had a length of 4, two zero's were added to the end of the password. For example, if your student password was 1234, it is now 123400.

Please contact the Technology Department if you have any questions.

Sincerely,

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