



Entering Comment Codes- Cramer

Skyward

Entering Comment Codes

1. To enter comments, open your gradebook for one of your classes.
2. Click on Posting, then Post Comments
3. Under the current marking period, click on Post Comments.

Skyward Educator Access Plus - Windows Internet Explorer
https://24.247.88.125/scripts/wsis.dll/WService=EHPwsEAplus/sepgrb66.w

Garber High School
N110 / 102 Prd:2 SEMINAR

Home

Comments

Click Post Comments

My Print Queue Back

Grade Period(s) Open for Comment Posting

09/04/2012 to 11/09/2012 Marking Period 1 Post Comments
This grade period is open to post comments.
Click the Post Comments link to enter comments for this period.

Previous Grade Periods

09/04/2012 to 10/10/2012 Midterm 1 Display Comments
This grade period is closed and comments may no longer be posted to it.
Click the Display Comments link to view comments for this period.

Upcoming Grade Periods

11/12/2012 to 12/12/2012 Midterm 2 Display Class
This grade period is not yet open for posting comments.
Click the Display Class link to view this period.

11/12/2012 to 01/17/2013 Marking Period 2 Display Class
This grade period is not yet open for posting comments.
Click the Display Class link to view this period.

4. A window called Comment Entry will appear. You will see a column for C1, C2, and C3 which mean that up to 3 comments can be entered.
5. Click on the cell under C1 and enter the Comment Code.
6. If you have additional comment codes, enter them in columns C2 and C3.
7. If a majority of the students will be receiving the same comment, you can click on the cell "Default blank comments to:" and select a comment code from the dropdown list.
8. Click Save when finished.

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Comment Entry

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Grading Period: 09/04/12 to 11/09/12 Marking Period 1

Click Save when finished

Save Back

View Comment Codes | Show Dropped Students | Hide Grade Columns | Alert Legend

Grad Yr	First Name	Last Name	Alerts	MT1	T1	C1	C2	C3
Default blank comments to:								

Enter up to 3 comment codes by clicking on the cell

Comment Codes

Code	Description
06	Keep Up the Good Work
07	Use Time Well
08	Works Hard
09	Is Courteous and Cooperative
10	Works Well With Others
11	Demonstrates Leadership
12	Positive Attitude
13	Pleasure to Have in Class
14	Treats Others with Respect
15	Working at Ability Level
17	Work is Showing Improvement
18	Needs to Bring Materials to Class
19	Incomplete Assignments
20	Frequent Late Assignments
21	Inadequate Test Performance
22	Needs to Follow Directions
23	Lacks Self Discipline
24	Needs to Put Forth More Effort
25	Poor Attitude
26	Not Working Up to Potential
27	Frequently Needs Redirection
28	Please Contact Teacher
29	Please contact P.E. Department
30	Little or No Class Participation
31	Wastes Time in Class
32	Absence or Tardiness is Affecting Grade
33	Disturbs Class
34	Behavior Problem
35	Does Not Bring PE Clothes to Class Daily
36	Needs To Do Accelerated Reader Homework
37	Individual Plan